



2075 Plessis, Montréal H2L 2Y4 514 529 9462 info@accmontreal.org [www.accmontreal.org](http://www.accmontreal.org)

## **Summer student position at ACCM! Development Assistant (nine weeks, three days per week)**

*We encourage people living with HIV or hepatitis C to apply for this position.  
The same goes for queer, trans, black, indigenous & people of colour. We get you.*

AIDS Community Care Montreal is hiring a summer student to be our Development Assistant for a nine week contract, totalling 28 days of work at minimum wage. This position is open to full time returning students.

Our **Development Assistant** will:

- Work with our Projects Coordinator to build partnerships with student groups, local businesses, and community groups working in the area of food security;
- Enhance ACCM's member-focused food programs, including our Buyers Club, Dinner and Discussion series, and Emergency Pantry;
- Assist in the coordination of Pride related fundraisers;
- Research grants and funding for member activities, particularly the ever popular Camp Positive.

Our ideal teammate:

- Has strong interests in harm reduction, sexual health, anti-oppression, and community building. You want to help ACCM succeed in our work;
- Can demonstrate solid time management, organization, initiative and attention to detail;
- Is a patient, non-judgemental, problem solver that is never afraid to ask for help!
- Is multilingual, at minimum fluent in English and French, both spoken and written;
- Is fun & kind! You're a dynamic team player who will bring energy to our organization.

Most importantly, we are looking for people who want to gain experience in community work, fundraising, project management, and sexual health. Though this position is short-term, we promise you mentorship, opportunity, and inclusion within our fantastic team.

To apply, please upload your CV and tell us about your interest in working with ACCM:

<https://goo.gl/forms/QFz6y1KIstTOEw942>. Please note that **no cover letter** is required for this application process but **proof of full-time student status** will be requested in this online form.

We look forward to hearing from you by **May 31st, 2018**. Only successful applicants will be contacted for interview. This position is a short term contract for a total of 210 hours at \$12 per hour. Our offices are generally open 10 am to 6 pm, Monday through Thursday, but we are flexible in our work hours.