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Volunteer Description: Web Programming Volunteer

Purpose

In addition to our main [website](#), ACCM has a series of program-specific sites including [SextEd](#), [Teacher's SexEd Toolkit](#), [Jack & Jacques](#), [Kontak](#), and [ARTSIDA](#). Our websites are built by external programmers and once they're established ACCM takes over the general maintenance. With so many websites in the mix and the specialized skills required for programming, it's challenging for us to keep up with the maintenance. We're looking for a volunteer with the expertise to help us manage our sites and learn how to maintain them.

Main Responsibilities

- Liaise with our Communications Coordinator and other staff to determine programming needs
- Perform maintenance and edits on various websites as needed
- Work with individual staff to develop their ability to do basic maintenance
- Any other duties as required by the organizations

Personal qualifications and skills

- Strong working knowledge of Wordpress, HTML/CSS coding, integration with webhosting platforms
- Strong sense of commitment and reliability
- Attentive to detail
- Comfort teaching or sharing knowledge--able to synthesize technical information for non-techies
- Able to take direction and work autonomously
- Respectful of deadlines and able to complete work in a timely manner
- Comfort with a potential "on call" schedule
- Commitment to principles of harm reduction and anti-oppression
- Comfort working around and discussing sexual health issues
- Experience/knowledge in HIV/AIDS and hep C, sexuality, and/or sexual health an asset

Time Commitment

This role will require approximately 5 hours per month. All volunteers are required to make a six month commitment.